



## Agenda for NASA SEWP Retreat 2007

Radisson Plaza Warwick Hotel Philadelphia  
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<http://www.tisconferences.com/sewp/>

May 23-24, 2007

### Wednesday, May 23<sup>rd</sup>

8:00 - 9:00 **Registration**

9:00 - 9:15 **Welcome and Introduction**

9:15 - 10:15 **State of SEWP**

SEWP Accomplishments from the past year and SEWP's role in the changing Government procurement environment, contract transition strategies, other pertinent details

10:15 - 10:30 **Break**

10:30 - 11:45 **Contract Holders and Capabilities**

Introduction and Discussion of SEWP IV Contract Holders and new features (Past Performance, Product Solutions, Service Restrictions, etc)

12:00 - 1:15 **Working Lunch**

Round Table discussions about SEWP strengths and weaknesses

1:15 - 2:30 **Working Lunch Feedback & Discussion**

2:30 - 2:45 **Break**

2:45 - 4:00 **Customer Assessment of SEWP Past Performance**

Moderated discussion on topics including delivery times, quoting procedures, order tracking, price fluctuations and product availability and plans for new past performance evaluation process

4:00 - 4:15 **Wrap Up**

6:30pm - ? **Evening Networking Event**

**Thursday, May 24<sup>th</sup>**

9:00 - 9:30 **Welcome and Summary of Day One, Overview of Day Two Agenda**

9:30 - 10:15 **Customer Assessment of SEWP Program Office.**  
Panel discussion on topics including customer service, order processing, reporting requirements and accessing SEWP data.

10:15 - 10:30 **Break**

10:30 - 11:30 **Demonstration of SEWP Online Tool and Upcoming Enhancements**

11:30 - 12:45 **Working Lunch**  
Round Table discussions of SEWP tools and plan for the next year.

1:15 - 2:30 **Working Lunch Feedback**

2:30 - 2:45 **Break**

2:45 - 3:30 **Training, Outreach and Customer Support**  
How SEWP does IT right -- with customer training, conferences and meetings, contract holder training and other outreach activities.  
Discuss FY 07/08 Itinerary.

3:30 - 4:00 **Wrap Up**